

Timeline to close Nonconformities: Based on Table 6 of the R2v3 Code of Practices (COP) Rev. 2.4 and PJR's procedure(s)

	REGISTRARS, INC. Deadline	Required by deadline	Consequence for deviation
Stage 1	Prior to the Stage 2	Evidence of correction of NCR(s)	Stage 2 cannot proceed and must repeat the Stage 1
Stage 2	Prior to technical audit package review and certificate decision	 Evidence of correction for all minors and majors accepted by auditor Documented root cause and plan for corrective action for all minors and majors accepted by the auditor Revisit to verify implementation and effectiveness of the corrective action(s) 	Technical audit package review cannot proceed
	Within 8 months of the Stage 1	Certificate decision (following technical audit package review and approval)	Repeat the Stage 1 and 2 audits
Surveillance	60 days from issuance of the NCR (end of the audit)	Evidence of correction for all minors and majors accepted by auditor	
	60 days from issuance of the NCR (end of the audit)	Documented root cause and plan for corrective action for all minors and majors accepted by the auditor	Suspension of certification
	90 days, or up to 6 months* *for annual audits; for semi- annual audits, this can be addressed at the next (SA) audit	Revisit to verify implementation and effectiveness of the corrective action(s)	
Recertification	60 days from issuance of the NCR (end of the audit)	Evidence of correction for all minors and majors accepted by auditor	Suspension of certification
	60 days from issuance of the NCR (end of the audit)	Documented root cause and plan for corrective action for all minors and majors accepted by the auditor	Suspension of certification
	Prior to technical audit package review and certificate decision, if the certificate has <u>not</u> expired	Revisit to verify implementation and effectiveness of the corrective action(s)	Technical audit package review cannot proceed; Suspension of certification
	6 months from issuance of the NCR (end of the audit), if the certificate expires <u>after</u> the audit	Revisit to verify implementation and effectiveness of the corrective action(s)	Repeat the Stage 1 and 2 audits