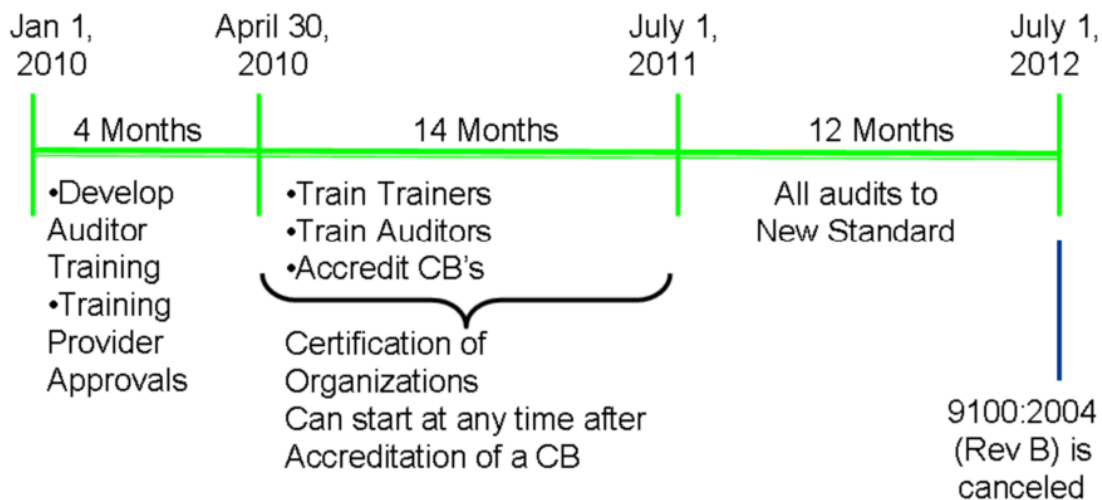


Dear Valued PJR Client,

As most of you are aware, AS9100:2009 Rev. C, AS9110:2009 Rev A., and AS9120:2009 Rev. A (hereafter referred to as aerospace standards) have been released. You may review information about the transition to these revised standards at <https://www.sae.org/iaqg/organization/requirements.htm#ipr> . PJR was recently approved by ANAB to begin auditing to the new revisions. We will begin to transition our aerospace clients to the new revision of the standard. The official transition timeline is as follows (sourced from the IAQG Supplemental Rule 001 document):



30 Month Transition Schedule



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We hope to begin transitioning clients prior to the July 1, 2011 date in order to give each company as much time as possible to prepare. The last transition audits must be conducted on, or around, May 1, 2012, as all audits must be closed out and the new certificates issued by July 1, 2012. If you do not complete the transition audit, your certificate will be made invalid in OASIS on the July 1, 2012 date, as required by the IAQG and ANAB.

Per the IAQG Supplemental Rule 001 (available here https://www.sae.org/?PORTAL_CODE=IAQG), each organization must complete some additional audit time during the transition. You may choose to transition at either a re-certification or surveillance audit, as long as the audit occurs prior to the May 1, 2012

date. Should you opt to transition during a surveillance audit, your audit time will be equal to 50% of the initial audit day requirements of IAF Mandatory Document 5 – a document that provides Certification Bodies with guidelines for quoting man-days- (which may be viewed at <http://www.iaf.nu/> under “publications”) and 100% of the initial audit time specified in Table 2 of the AS9104-A (available for purchase here <http://standards.sae.org/as9104a/>). Discounts for no design responsibility are still applicable. Should you choose to transition at your re-certification audit, the process is much the same except that we are required to complete 80% of the time from the IAF MD5.

If your organization has more than one location (i.e. a multi-site classification), and you choose to transition during your surveillance cycle, PJR cannot provide you with a revised certificate until at least 50% of your locations (plus HQ) have been audited to the new revision of the aerospace standard. These will be full system audits (i.e. all requirements of the standard will be audited). You will receive a new certificate reflecting the new revision of the standard that has the same expiration date as your existing certificate.

If your multi-site organization is transitioning during a re-certification audit, all locations must be audited before your new certificate can be issued. An organization that transitions during re-certification will be, as always, provided with a new 3-year certificate.

PJR realizes that transitions are sometimes stressful. However, we will do everything in our power to make this a smooth process for everyone. Our Program Management, Accreditation Management, Scheduling Department, Auditors, and even President are committed to working with you and meeting your needs. Should you have any questions, please contact your Account Representative or Emily Kiser (ekiser@pjr.com), Accreditation Manager.